

GALLATIN PUBLIC UTILITIES

Water Sewer & Natural Gas

239 Hancock Street

Gallatin, TN 37066

Phone: 615-451-5922 Fax: 615-452-0568

Returned Check and Returned Draft Policy

A fee of twenty dollars (\$20.00) will be assessed the customer for each returned item (check or draft), this will be in addition to any other amounts due by the customer.

Upon receipt of the returned item (check or draft), Gallatin Public Utilities will send the customer a letter notifying the customer that they have five (5) business days to pay the returned item and all other fees and charges. Payment must be made with cash or a money order for all returned items. Returned items not paid by the date indicated in the letter shall result in service disconnection, and an additional reconnection fee will be added to the account (\$25.00 inside, \$30.00 outside).

The \$20.00 returned check fee will only be waived in the event of a bank error; the bank must submit a letter stating the error.

Customers are limited to three (3) returned items in a twelve (12) month period, after the three (3) returned items Gallatin Public Utilities will no longer accept checks from that customer. Following twelve (12) consecutive months of good payment history (cash or money order payments), Gallatin Public Utilities may accept checks again from that customer. At any time a customer that has returned to paying by check, and has another returned item Gallatin Public Utilities will no longer accept checks from that customer.